

## NOTICE OF AWARD

September 27, 2022

**MS. GLORIA L. LEGASPI**  
Sales and Marketing Manager  
FILCRAFTERS INCORPORATED  
G/F Isometric Bldg., #484 G. Araneta Ave.,  
Brgy. Doña Imelda, Quezon City

Dear **Ms. Legaspi**:

We are pleased to inform you that the RFQ No. 2022-09-0933 for the "**Purchase and Delivery of Office Chair (Clerical) for the use of MIMAROPA Youth Center (MYC) Staff**" is hereby awarded to you as the Bidder with the Lowest Calculated Responsive Bid at a Contract Price equivalent to **Sixty-Nine Thousand Four Hundred Pesos Only (Php 69,400.00)**.

You are therefore required to comply with the Terms and Conditions stated in the PO No. 2022-09-0942 from the receipt of this Notice of Award.

Please signify your conformity by signing below and transmitting a signed copy to us.

Very truly yours,



**LEONARDO C. REYNOSO, CESO III**  
Regional Director  
Head of the Procuring Entity

**Conforme:**

  
**GLORIA L. LEGASPI**

(Signature over Printed Name of Bidder's Authorized Representative)

**FILCRAFTERS INCORPORATED**

Date: 10/11/22



**PURCHASE ORDER**  
**DSWD MIMAROPA Region**  
 Entity Name

Supplier : **FILCRAFTERS INCORPORATED** P.O. No. : **2022-09-0942**  
 Address : **G/F Isometric Bldg., #484 G. Araneta Ave., Brgy. Dona Imelda, Quezon City** Date : **September 27, 2022**  
 TIN : **008-139-574-000** Mode of Procurement : **NP-SVP**

Gentlemen:  
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : MIMAROPA Youth Center (MYC) Brgy. Poblacion, Bansud, Oriental Mindoro Delivery Term : Full Term  
 Date of Delivery : Fifteen (15) days upon receipt of approved Purchase Order (P.O) Payment Term : 15-30 days upon final inspection

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	piece	<b>OFFICE CHAIR (CLERICAL)</b>  <b>Specifications:</b> > Ergonomic Design > Breathable Mesh Backrest > High Density Foam > High Grade Materials > Smooth Rolling Casters > Nylon Caster > Easy to adjust  >>>> NOTHING FOLLOWS <<<<<	20	3,470.00	69,400.00
Approved Budget for the Contract: Php76,000.00 PR No.: 2022-09-0933 Purpose: Purchase & Delivery of Office Chair (Clerical) for the use of MIMAROPA Youth Center (MYC) Staff Prepared by: Dave T. Corcoro					69,400.00

COMMISSION ON AUDIT  
 RECEIVED BY: *[Signature]*  
 DATE: *[Signature]*

(Total Amount in Words) **Sixty-Nine Thousand Four Hundred Pesos Only** **69,400.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: *[Signature]*  
**GLORIA K. VEGASPI**  
 Signature over Printed Name of Supplier  
  
 Date **10/11/2022**

Very truly yours,  
*[Signature]*  
**LEONARDO C. REYNOSO, CESO III**  
 Signature over Printed Name of Authorized  
 Regional Director **X 9**

Fund Cluster : **1**  
 Funds Available : **69,400**  
  
*[Signature]*  
**DANILYN T. GALAN**  
 Signature over Printed Name of AO IV/ OIC - Head, Accounting Section

ORS/BURS No. : **02-1011C1-06-09-4891**  
 Date of the ORS/BURS: **10/03/22**  
 Amount : **₱ 69,400.00**